

Eugene Friends Meeting COVID-19 Health Monitor Protocol

Purpose:

EFM welcomes and is inclusive of all and engages in practices that support the safety of all that enter our facilities. This protocol describes practices that are in force for the duration of the COVID-19 pandemic. At a minimum, EFM will adhere to Oregon and Lane County COVID-19 protocols and practices. Our intent is to follow solid scientific thinking in alignment with our community wide efforts.

Protocol:

The facility will be set up prior to the event, and cleaned and sanitized after each event, in a way that minimizes risk of exposure to COVID-19 for all participants. All event participants will be screened for risk of contagion to others, agree to participate on the basis of that screening and will engage in hand hygiene, physical distancing and appropriate face covering on entry to the facility until exiting the facility after the event. Room occupancy maximums are posted.

Definitions:

- Health Monitor: an accountable, empowered individual who implements this protocol. Every event within our facility will have a Health Monitor whose duties are to:
 - Ensure that each participant of their group adheres to the protocol
 - Manage facility set up and clean up
 - Screen all participants prior to the event
 - Clarify and communicate screening criteria
 - Maintain the event Registry Sign In
 - Communicate to all participants and provide any necessary paperwork e.g. advisories or letters of agreement
- Registry: For each event, a list of participants will be maintained and archived by the Health Monitor. The purpose of this list is to assure efficient contact tracing by health authorities if any participant subsequently develops COVID-19.

- Screening: The process by which the health Monitor discerns an individual's risk of being contagious and provides a basis of decision for entry:
 - Ask screening Questions:
 1. In the past 3 days/72hours have you had signs or symptoms of COVID-19: fever, cough, difficulty breathing/shortness of breath or a loss of taste or smell?
 2. In the past 14 days have you been exposed to anyone with COVID-19 type symptoms?
 - Take the participant's temperature
 - Ensure that every participant has a face covering
 - If:
 1. All screening questions are answered with "No" AND
 2. Temperature < 100.4 F (infrared) AND
 3. Face covering is in place,
 4. Participant has signed in and answered agreement questions with "Yes" then:
 5. Participant may attend the event.

Process:

Facility set up, break down and sanitizing:

1. The Health Monitor sets-up and cleans up after the event: is the first person to arrive, the last to leave.
2. The Health Monitor will:
 - a. Be present at least 30 minutes prior to convening to:
 - i. Create physical distancing cues
 - ii. Arrange spacing of seating (benches/chairs)
 - iii. Tape benches and/or floors to mark off appropriate distances (6 feet of separation)
 - iv. Ensure accessibility of proper handwashing and/or sanitizing
 - v. Provide Set Up, Prep & Sanitizing per Check Lists
 - vi. Place completed Health Monitor and Sanitizing Check Lists and Registry Sign In sheets in the COVID-19 box in the EFM library
 - b. Upon participant entry and during the event:
 - i. Facilitate screening and have participants complete Registry Sign In sheet
 - ii. Communicate and enforce that no food/eating is allowed
 - iii. Reinforce and teach the use of face coverings
 - iv. Provide/Set up paperwork packages as desired by Event Facilitators

- v. Control movements until all are seated
- vi. Control movement for orderly exit
 - i. Encourage outdoor post-event socializing

- c. After the event:
 - i. Clean & sanitize space used
 - ii. Put Check Lists and the Registry Sign In sheets in the COVID-19 box in the EFM Library

EFM's Children's Meeting Addendum:

All EFM COVID-19 protocols will be followed except:

- The wearing of face coverings on children under the age of 2 is not recommended. Face coverings cannot be required for the use of children and should never prohibit or prevent access to activities.

- Group size is a maximum of 10 children and 2 adults, one adult being a Health Monitor.

- Cohorting requirements mean only one stable group (same adult/children participants for the event) share the physical Meeting space for youth.