

Eugene Friends Meeting (EFM) Memorandum of Agreement (MOA)

COVID-19 Pandemic Risk and Responsibility for Building User Groups and Gatherings

Welcome! Although we cannot guarantee your safety from the virus, we are taking all necessary and advisable sanitary precautions. During the COVID-19 pandemic, Eugene Friends Meeting chooses to safeguard the health of individuals in our Meeting and our wider community. We do so by seeking guidance from our Spirit-led Light Within and by following local, state, and national Public Health Authorities recommendations. We ask you to do your part to protect our Meeting space with each other.

The Host of Your Group is hereafter known as the **Health Monitor**.

- Please read the Health Monitor Protocol and this document before your group meets. Limit the number of participants according to the current recommendation for room/space occupancy.
- Inform each participant who is over the age of 65 or who has underlying health issues (lung, heart, kidney, or diabetes) that it is recommended by the Oregon Health Authority that they stay home.
- Ask each participant to bring:
 1. A protective face covering/mask
 2. Personal water bottle
 3. Their own umbrella, chair, or other accessory if meeting outdoors
 4. Maintain 6-foot physical distance
 5. Engage in hand hygiene (washing with soap and water or rubbing on hand sanitizer for a minimum of 20 seconds) upon entering and leaving the building and after any facial contact.

Before entering the building, please have each participant:

1. Answer the screening questions and take their temperature.
2. If their temperature is in range and the screening questions are answered "NO", have them
3. Sign the Registry Sign In sheet.
4. If any screening question is answered, "Yes", inform them:
 - a. That they will need to go home as soon as possible, waiting on the porch if necessary, for a ride. (If being dropped off, please ask the person providing transportation to wait until screening is done.)

As Health Monitor you are expected to:

Communicate with our Hearth Keeper Safety Monitor:

Ethen Perkins 541-953-7478 epandlk@efn.org and

1. Arrive 30 minutes prior to convening.
2. Follow the **Check Lists** to set up the meeting.
3. Communicate and enforce the protocol including NO FOOD/NO EATING allowed.
4. Control movements for orderly entry, seating and exiting.
5. Clean and sanitize space.
6. Turn in the Check Lists and Registry Sign In sheets to the EFM Library.

As the **Host of this group aka Health Monitor**, I have read and agree to comply with the attached EFM COVID-19 Health Monitor Protocol document and agree to all the roles and duties of the Health Monitor therein.

Group _____ Date _____

Printed Name _____ Signature _____

Phone _____ Email _____