

## Low-Risk Protocols for EFM Events

September 25, 2022

This version has been revised per the MfWfB

### Meeting and Health Monitor Protocols

Details for the Health Monitor:

#### Arriving

- Arrive 30 minutes ahead.
- Turn heat pump system off in Meeting room.
- Start air purifiers on high and reduce to low for gatherings.
- Open south vent windows, east and north vent openings
- Set out supplies: tissues, waste baskets, sanitizer, face masks.
- Open interior Meeting room doors to hallway and entryway.

#### During

- Return to fire marshal occupancy numbers in rooms that have purifiers ONLY and adhere to posted occupancy numbers.
- Masks must be worn while singing.

#### After

- The Health Monitor will wipe the used surfaces after the Meetings on Sunday.
- Set air purifiers on high and set the timer for one hour.
- Turn the heat pump system on in Meeting room.
- Assure all doors and windows are closed and locked.

Cleaning and Sanitizing:

- The HearthKeepers will see that the Meeting House is cleaned and sanitized before the next Sunday Meeting (Saturday).

Notes:

9:00 Meeting for Worship through the end of Worship Groups at the rise of the 11:00 Meeting for Worship will be considered one event.

Sundays are reserved for EFM. If committees or small gatherings take place during the week adhere to three hours between events.

## Kitchen and Potluck Protocols

### Use of the Kitchen:

- The Kitchen can be opened for two people at a time, only for Meeting events.
- Safely use our dishes, cups, and cutlery, wash in the dishwashers and store for reuse.

### Potluck Protocols:

- Drop off food in specific area for food handlers (table set out in the West Room).
- People may continue to bring “brown bag” refreshments (no sharing).
- Food and drink to be served by servers wearing gloves and masks.
- Potluck in the style of Cafeteria serving, where one or two persons serve Individual portions, and people collect them one at a time.

### Cleaning and Sanitizing:

- The HearthKeepers will see that the Kitchen is cleaned and sanitized before the next Sunday Meeting (Saturday).